

INDIRA GANDHI NATIONAL OPEN UNIVERSITY  
IGNOU Programme Study Centre 0516P, St. Xavier's High School, Patna

Date: 05.02.2018

To,  
Learners of MCA 2nd SEM JAN 2018  
(Attached to St. Xavier Centre Only)

Dear learners,

Also you are requested to attend your theory counseling classes of MCA 2nd SEM 2018 at the programme study centre as per schedule given below.

You must keep your I-Card & this letter while visiting the study centre for counseling also attend your classes strictly in your group other wise you would not be allowed to attend your classes.

**70% ATTENDANCE IN PRACTICAL SESSIONS IS ESSENTIALLY REQUIRED FOR THE SUBMISSION OF ASSIGNMENT/ PROJECTS & TERM END PRACTICAL EXAM FOR THE CONCERN COURSES.**

**Important: Fill up those practical courses in the Examination Form in which you want to appear in Term End Practical Exam, while submitting the Examination Form for Term End Exam June 2018. Also get registered for practical Exam at study centre between 21/04/2018 to 05/05/2018**

**MCA2T G1: ALL**

| Date      | Day | Time              | Program/Se Course | Block | Group | Counselor  |
|-----------|-----|-------------------|-------------------|-------|-------|------------|
| 10-Feb-18 | SAT | 7 - 9 am          | MCA 2ND MCS-023   | B1    | G1    | S.Raza     |
| 11-Feb-18 | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B1    | G1    | R.K.Mahto  |
| 16-Feb-18 | FRI | 7 - 9 am          | MCA 2ND MCS-023   | B1    | G1    | S.Raza     |
| 17-Feb-18 | SAT | 7 - 9 am          | MCA 2ND MCS-023   | B2    | G1    | S.Raza     |
| 18-Feb-18 | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B1    | G1    | R.K.Mahto  |
| 23-Feb-18 | FRI | 7 - 9 am          | MCA 2ND MCS-023   | B2    | G1    | S.Raza     |
| 24-Feb-18 | SAT | 7 - 9 am          | MCA 2ND MCS-023   | B3&4  | G1    | S.Raza     |
| 25-Feb-18 | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B2    | G1    | R.K.Mahto  |
| 3-Mar-18  | SAT | 7 - 9 am          | MCA 2ND MCS-024   | B1    | G1    | Rishi kesh |
| 4-Mar-18  | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B2    | G1    | R.K.Mahto  |
| 9-Mar-18  | FRI | 7 - 9 am          | MCA 2ND MCS-024   | B2    | G1    | Rishi kesh |
| 10-Mar-18 | SAT | 7 - 9 am          | MCA 2ND MCS-024   | B2    | G1    | Rishi kesh |
| 11-Mar-18 | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B3    | G1    | R.K.Mahto  |
| 16-Mar-18 | FRI | 7 - 9 am          | MCA 2ND MCS-024   | B3    | G1    | Rishi kesh |
| 17-Mar-18 | SAT | 7 - 9 am          | MCA 2ND MCS-024   | B4    | G1    | Rishi kesh |
| 18-Mar-18 | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B3    | G1    | R.K.Mahto  |
| 23-Mar-18 | FRI | 7 - 9 am          | MCA 2ND MCS-022   | B1    | G1    | Rishi kesh |
| 24-Mar-18 | SAT | 7 - 9 am          | MCA 2ND MCS-022   | B1    | G1    | Rishi kesh |
| 31-Mar-18 | SAT | 7 - 9 am          | MCA 2ND MCS-022   | B2    | G1    | Rishi kesh |
| 1-Apr-18  | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B4    | G1    | R.K.Mahto  |
| 6-Apr-18  | FRI | 7 - 9 am          | MCA 2ND MCS-022   | B2    | G1    | Rishi kesh |
| 7-Apr-18  | SAT | 7 - 9 am          | MCA 2ND MCS-022   | B3    | G1    | Rishi kesh |
| 8-Apr-18  | SUN | 12.30 - 14.30 hrs | MCA 2ND MCS-021   | B4    | G1    | R.K.Mahto  |
| 13-Apr-18 | FRI | 7 - 9 am          | MCA 2ND MCS-022   | B3    | G1    | Rishi kesh |
| 14-Apr-18 | SAT | 7 - 9 am          | MCA 2ND MCS-022   | B4    | G1    | Rishi kesh |
| 20-Apr-18 | FRI | 7 - 9 am          | MCA 2ND MCS-022   | B4    | G1    | Rishi kesh |

**Important note read carefully :**

1. Always bring your I-CARD while visiting our study centre other wise you would not be allowed to enter into the campus.
2. Do not enter into the campus during **SCHOOL BREAK** and **ASSEMBLY** hours.
3. Do not sit around the campus or on the stairs just leave the campus after finishing your job.
4. Watch for your **Lab Schedule** always on the notice board, **do not miss your lab sessions** otherwise you would not be allowed to appear in **term end practical exam**.
5. Submit your **TMA/PROJECTS** of previous semester between **01/03/18 TO 15/03/18**
6. Register yourself at the study centre between **21/4/18 to 05/05/18** if you want to appear in **Term End Practical Exam June 2018**, for the concerned courses.  
**Also Fillup Practical Courses in TERM END Examination Form.**
7. Watch **assignment** submission schedule for **current semester** on the notice board by **25/02/2018**
8. **Working Days (Monday To Friday) Working Hours 01.00 PM TO 05.00 PM, Other than schedules sessions, for any other reason visit our centre strictly in working days & time**

**LAB SESSIONS IS SCHEDULED FROM 16/02/2018**  
**Watch detail practical schedule on the Notice Board.**

*Wish you a Happy New Year !!*

  
**Programme Incharge**

