

# INDIRA GANDHI NATIONAL OPEN UNIVERSITY

STUDENT EVALUATION DIVISION  
 MAIDAN GARHI, NEW DELHI

## APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS

(Rules & regulations are mentioned on the reverse side of this form. Please go through them carefully before filling up the form.)

1. Name: .....

2. Programme:  Enrollment No.

3. Address .....

.....

..... Pin

4. Contact No: (Mobile No.) ..... Landline No: .....

5. Month and Year of the Examination: .....

6. Examination Centre Code:

7. Address of the Examination Centre: .....

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8. Courses, in which Re-evaluation is sought:	<u>COURSE CODE</u>	<u>MARKS / GRADE OBTAINED</u>
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9. **Fee details:-**  
 (The fee for Re-evaluation of answer script is Rs. 750/- per course for Indian Students & Rs. 1200/- for SAARC Countries Students and \$75 for Non-SAARC Countries Students, which is to be paid through demand draft drawn in favour of **IGNOU** payable at **Bhopal**)

No. of Course(s) ..... × Rs. 750/- or ..... = Total Amount .....

Demand Draft No. .... Date: .....

Issuing Bank: .....

Date: ..... (Signature of the student)

## **RULES & REGULATIONS FOR RE-EVALUATION OF ANSWER SCRIPTS**

1. The request for re-evaluation by the student must be made within one month of declaration of his/her result.
2. The date of declaration of result will be calculated from the date on which the result(s) are placed on the IGNOU website.
3. After re-evaluation, the better of the two scores of original marks/grade and marks/grade after re-evaluation will be considered.
4. The revised marks/grade after re-evaluation shall be communicated to the student on receipt of re-evaluation result and result of re-evaluation will also be made available on the IGNOU website at [www.ignou.ac.in](http://www.ignou.ac.in). The minimum time required for re-evaluation shall be 30 days from the date of receipt of application.
5. Re-evaluation is permissible in TEE only and not in the Project/Dissertation, Practicals / Lab courses, Workshops, Assignments & Seminar etc.
6. On the top of the envelope containing the prescribed application form, please mention "APPLICATION FORM FOR RE-EVALUATION OF ANSWER SCRIPTS".
7. The application form duly filled-in may be sent to the following address except CPE\* & DPE\* programmes.
8. Application form must reach within the prescribed dates at the following address:-

### **ADDRESS TO BE USED BY STUDENTS OF RC PATNA ONLY.**

**TO,  
THE REGIONAL DIRECTOR  
REGIONAL EVALUATION CENTRE  
3RD FLOOR, SANCHI COMPLEX,  
SHIVAJI NAGAR, BHOPAL – 462016 (MADHYA PRADESH)  
PHONE: 0755-2557935, 2557938 (RD)  
E-MAIL: [evaluationbhopal@ignou.ac.in](mailto:evaluationbhopal@ignou.ac.in)**